

Ho Lap College (Sponsored by the Sik Sik Yuen)
Capacity Enhancement Grant (CEG) Plan (2024-2025)

Item	Details	Time Frame	Budget	Evaluation Criteria (Indicator)	People Responsible
To relieve teachers' workload so that teachers can concentrate on: <input checked="" type="checkbox"/> Curriculum development <input type="checkbox"/> Enhancing students' language proficiency <input checked="" type="checkbox"/> Coping with learning needs of students <input checked="" type="checkbox"/> Others (Please specify) <input checked="" type="checkbox"/> STEM Educations	<ul style="list-style-type: none"> ➤ To employ 2 teaching assistants to provide support to teachers ➤ To support academic affairs and related administrative works. ➤ ➤ To provide afterschool support to students to establish good learning habits ➤ To maintain e-learning platform and corresponding equipment for students to conduct e-learning, and STEAM education ➤ To implement the curriculum plans, e.g. To organize learning activities, revise learning materials and evaluate the learning process and outcomes 	September 2024 to August 2025	\$16,500×12×1.05×2 =\$415,800	<ul style="list-style-type: none"> ➤ Number of works related to enhance capacity of teachers. ➤ Teacher Questionnaires – over 70% of teaching staff agreed relevant strategies have : <ul style="list-style-type: none"> ■ Establish students' good learning habit. ■ Enhanced capacity of teachers to concentrate on curriculum development and enhancement of learning and teaching 	Academic Committee ITED
To relieve teachers' workload so that teachers can concentrate on: <input checked="" type="checkbox"/> Curriculum development <input checked="" type="checkbox"/> Enhancing students' language proficiency <input type="checkbox"/> Coping with learning needs of students <input type="checkbox"/> Others (Please specify) <input type="checkbox"/> STEM Educations	<ul style="list-style-type: none"> ➤ To employ library assistant to support the administrative work of library. ➤ To help teachers to organize reading enhancement activities through the school library. 	September 2024 to August 2025	\$21,600×12×1.05 =\$272,160	<ul style="list-style-type: none"> ➤ Student Questionnaires – over 70% of students agreed that they often read materials such as leisure reading materials and newspapers. 	Academic Committee Library
		Total:	\$687,960		