

**Ho Lap College (Sponsored by the Sik Sik Yuen)**  
**2019-2020**

**Capacity Enhancement Grant (CEG)**

**Programme Report**

Item	Details	Time Frame	Budget/Expenditure	Evaluation Criteria (Indicator)	Evaluation
To relieve teachers' workload so that teachers can concentrate on: <input checked="" type="checkbox"/> Curriculum development <input type="checkbox"/> Enhancing students' language proficiency <input checked="" type="checkbox"/> Coping with learning needs of students <input checked="" type="checkbox"/> Others (Please specify) STEM Educations	<ul style="list-style-type: none"> <li>➤ To employ two teaching assistant to provide support to teachers</li> <li>➤ To provide afterschool support to students to establish good learning habits</li> <li>➤ To implement the curriculum plans, e.g. To organize learning activities, revise learning materials and evaluate the learning process and outcomes</li> </ul>	September 2019 to August 2020	\$399,386.20	<ul style="list-style-type: none"> <li>➤ Teacher Questionnaires – over 70% of teaching staff agreed relevant strategies have :               <ul style="list-style-type: none"> <li>■ Establish students' good learning habit.</li> <li>■ Enhanced capacity of teachers to concentrate on curriculum development and enhancement of learning and teaching</li> </ul> </li> </ul>	The workload of teachers was highly reduced because teaching assistants can help teachers to prepare the administration works related to external and also internal examinations. Some teaching materials were prepared by teaching assistants.
To relieve teachers' workload so that teachers can concentrate on: <input checked="" type="checkbox"/> Curriculum development <input type="checkbox"/> Enhancing students' language proficiency <input type="checkbox"/> Coping with learning needs of students <input checked="" type="checkbox"/> Others (Please specify) STEM Educations	<ul style="list-style-type: none"> <li>➤ To employ one STEM assistant to provide support to teachers</li> <li>➤ To maintain e-learning platform and corresponding equipment for students to conduct e-learning and STEM education.</li> <li>➤ To implement the curriculum plans related to STEM education e.g. To organize learning activities and competitions, revise learning materials and evaluate the learning process and outcomes</li> </ul>	September 2019 to August 2020	\$0	<ul style="list-style-type: none"> <li>➤ Teacher Questionnaires – over 70% of teaching staff agreed relevant strategies have :               <ul style="list-style-type: none"> <li>■ Facilitated better arrangements in the organization of learning activities, e.g. in life-wide learning and project learning</li> <li>■ Raised students' interest, and the learning needs of students had been taken care of in the above learning activities</li> <li>■ Enhanced capacity of teachers to concentrate on curriculum development and enhancement of learning and teaching</li> </ul> </li> </ul>	Recruitment has made several times but the applicants could not meet our requirements. Since we have school suspension in the second term, the STEM assistant was not necessary since many STEM activities were cancelled.
Total:			\$399,386.20		

