



Ho Lap College
(Sponsored by Sik Sik Yuen)
Annual School Plan

2021-2022

School Vision & Mission

As a subsidized school sponsored by Sik Sik Yuen, Ho Lap College aims at providing secondary school education and cultivating elites for society.

In line with the mission of Sik Sik Yuen, the school promotes the teachings of Confucianism, Buddhism and Taoism and instills in students moral values. With the school motto of ‘To teach benevolence and to act benevolently’, the school develops students a spirit of benevolence and an eagerness to serve. The balanced curriculum of moral, intellectual, physical, social and aesthetic education nurtures sensible and capable all-rounders.

To enhance quality education, the school values the professional development of the teaching staff, the communication with parents and the co-operation with other social service groups and, most importantly, the creation of a desirable learning environment.

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Major Concerns

- 1. To equip students as competent learners in the 21st century.**
- 2. To foster students' self-actualization in a caring and thriving campus.**
- 3. To enhance teachers' professional capacity through building a professional learning community.**

1. Major Concern I : To equip students as competent learners in the 21st century

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
1. To nurture students' learning capabilities	<ul style="list-style-type: none"> Reinforce self-regulated learning ability and habit of students Create opportunities for peer and collaborative learning within and beyond the classroom Equip students with better comprehensive skills through reading across the curriculum Enhance students' high order thinking skills through diversified learning activities and assessments Cater for different learning needs Utilize different evaluation findings to analyse and keep following up on students' performance and learning difficulties 	<ul style="list-style-type: none"> At least 70% of students agree that their confidence in learning increased. At least 70% of the subject departments adopt peer and collaborative learning activities in curricula. At least 70% of teachers and students agree that the reading across the curriculum can extend the students' scope of knowledge At least 70% of students agree that their learning attitude and learning skills improved. 	<ul style="list-style-type: none"> Record of reading across the curriculum Students' questionnaire Teachers' feedback Stakeholder survey 	Whole Year	Academic Committee, All subjects, IT Committee, Student Support Unit	QEF IT Innovation Lab in Schools Promotion of Reading Grant Life Wide Learning Grant, Student Activities Support Grant CEG HKEAA-QAMAS

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
2. To foster the spirit of enquiry and exploration among students	<ul style="list-style-type: none"> • Promote and embed STEM education in the curriculum • Promote STEM activities with collaboration of different departments • Utilize different e-learning to facilitate learning and teaching • Encourage more project-based or problem-based assignments or competition to broaden students' experiences in reaching their aspirations 	<ul style="list-style-type: none"> • At least one STEM education project is successfully implemented in each junior level in a school year. • 70% of students agree that eLearning can enhance their learning. • Over 70% of STEM activities participants agree that through the activities, their problem solving skills can be enhanced. 	<ul style="list-style-type: none"> • Record of activities/ competitions involving STEM. • Students' questionnaire • Teachers' feedback • Stakeholder survey 	Whole Year	Academic Committee, All subjects, IT Committee, Student Support Unit	Life Wide Learning Grant, Student Activities Support Grant
3. Foster on-going professional development of teachers on new education trends and pedagogical skills that enhance students' learning capacity	<ul style="list-style-type: none"> • Develop a boarder repertoires of teachers' pedagogical skills, mode of assessments and learning activities to nurture students' learning capabilities • Establish learning community to share good practices among teachers 	<ul style="list-style-type: none"> • Sharing of good practices among teachers at least once per term. • At least 70% of teachers agree that the sharing sessions are useful. 	<ul style="list-style-type: none"> • Record of professional development records of teachers. • Teachers' feedback • Stakeholder survey 	Whole Year	Academic Committee, All subjects, IT Committee	

2. Major Concern II : To foster students' self-actualization in a caring and thriving campus

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
1. To enhance students' resilience and self-discipline	<ul style="list-style-type: none"> Enhance the system of monitoring and reporting students' behaviour Enhance students' understanding and recognition of the importance of self-discipline and law-abidingness Provide programmes/activities inside and outside school to strengthen students' self-discipline and foster their power of resilience Optimize the award and punishment system 	<ul style="list-style-type: none"> 70% of students agree that the programmes/activities can enhance the understanding and recognition of the importance of self-discipline and law-abidingness. 70% of students agree that the programmes/activities can strengthen self-discipline and foster their power of resilience. 70% of teachers agree that the award and punishment system can help enhance students' self-discipline. 70% of teachers, students and parents have a positive view on support for student development. 	<ul style="list-style-type: none"> Students' questionnaire Teachers' feedback Stakeholder survey 	Whole year	Discipline Committee, Student Counselling Committee, All subjects	
2. To build a caring and thriving campus	<ul style="list-style-type: none"> Enhance peer relationship of students Promote value education by using theme months and teachers' sharing to 	<ul style="list-style-type: none"> 70% of teachers agree that the strategies help build a caring and thriving campus. 	<ul style="list-style-type: none"> Students' questionnaire Teachers' feedback Stakeholder survey 	Whole year	Moral and Civic Education Committee, Discipline Committee,	Life Wide Learning Grant, Student Activities Support Grant

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	<p>build a grateful and caring campus</p> <ul style="list-style-type: none"> • Encourage students to participate in internal and external competitions and scholarships to help them strive for excellence • Enhance the communication among parents, students and the school to align expectations • Formulate a strategic plan for developmental, preventive and remedial to cater for students' needs • Make effective utilization of internal and external resources 	<ul style="list-style-type: none"> • 70% of students agree that the strategies help build a caring and thriving campus. • Students have a positive view on school climate. • 70% of parents have a positive view on home-school cooperation. 			Counselling Committee, PTA, Co-curricular Activities Committee	
3. To enhance students' life planning and broaden their horizon	<ul style="list-style-type: none"> • Provide internal and external activities, services and training for students • Enhance career and life planning programmes at different development stages and provide individual guidance for students • Provide opportunities for students to understand and act on social and global issues 	<ul style="list-style-type: none"> • 70% of students agree that the strategies can enhance students' life planning and broaden their horizon. 	<ul style="list-style-type: none"> • Activities/services/training records • Students' questionnaire • Teachers' feedback • Stakeholder survey (teachers, students, parents) • APASO 	Whole year	Career and Life Planning Committee, Co-curricular Activities Committee	Life Wide Learning Grant, Student Activities Support Grant

3. Major Concern III : To Enhance teachers' professional capacity through building a professional learning community

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
1. To enhance teachers' professional status according to the Professional Ladder set by EDB	<ul style="list-style-type: none"> Promote or organize various training courses to widen teachers' horizons and enhance their professional competence as teachers Utilize internal and external resources to strengthen teachers' professional exchange. More support to new teachers through a more comprehensive mentoring system 	<ul style="list-style-type: none"> 70% of new teachers agree that the mentoring scheme is supportive. 70% of teachers agree that the training courses can enhance teachers' professionalism. 70% of teachers agree that their professional exchanges are enhanced. 	<ul style="list-style-type: none"> Statistics of teacher training records Teachers' feedback/questionnaire Stakeholder survey 	Whole year	Professional Development Committee, All subjects and Committees	
2. To promote a collaborative culture	<ul style="list-style-type: none"> Arrange collaborative lesson planning and peer lesson observation of same KLA and cross KLA with specific themes and focuses 	<ul style="list-style-type: none"> Each teacher conducts one lesson observation of same KLA and cross KLA respectively. 70% of teachers agree that lesson planning and peer lesson observation can promote a collaborative culture. 	<ul style="list-style-type: none"> Lesson observation records Teachers' feedback/questionnaire 	Whole year	Professional Development Committee, All subjects	
3. To build a culture of appreciation	<ul style="list-style-type: none"> Organize sharing of good practice among teachers 	<ul style="list-style-type: none"> At least one teacher sharing activity is successfully conducted. Each subject conducts at least one sharing on 	<ul style="list-style-type: none"> Statistics of teacher sharing records Teachers' feedback/questionnaire 	Whole year	Professional Development Committee, All subjects	

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
		teachers' learning in seminar/workshop attended. <ul style="list-style-type: none"> • 70% or teachers agreed that sharing among teachers can build a culture of appreciation. 				